

AUDIT AND RISK COMMITTEE – 21st July 2014

HEALTH AND SAFETY ANNUAL REPORT

Submitted by: Claire Dodd – Corporate Health & Safety Officer

Portfolio: Finance & Resources

Ward(s) affected: None

Purpose of the Report

To inform Members of issues and trends regarding health and safety at the council.

Recommendation

That the report be noted.

1. Background

1.1 Attached at Appendix A is the health and safety report submitted to the council. It covers the period April 2013 to March 2014.

2. Legal and Statutory Implications

2.1 The council is required to comply with all relevant Health and Safety legislation.

3. Equality Impact Assessment

3.1 Our health and safety policy and procedures apply equally to all employees. Training is available to all employees as required.

4. Financial & Resource Implications

4.1 The majority of health and safety training courses are carried out in-house. On occasions, external providers are required to conduct specialist training courses i.e. First Aid. The cost of this is met from within the existing Corporate Training budget.

5. Risks

5.1 Failure to adopt best practice health and safety standards could result in wastage of council resources and the provision of an inefficient service.

6. Issues

6.1 Employee days lost at work has increased over the previous year the increase in numbers of days lost and subsequently average days lost per employee is mainly due to four long term lost time accidents where incidents have led to absence periods of 21 days, 26 days, 82 days and one absence of 184 days.